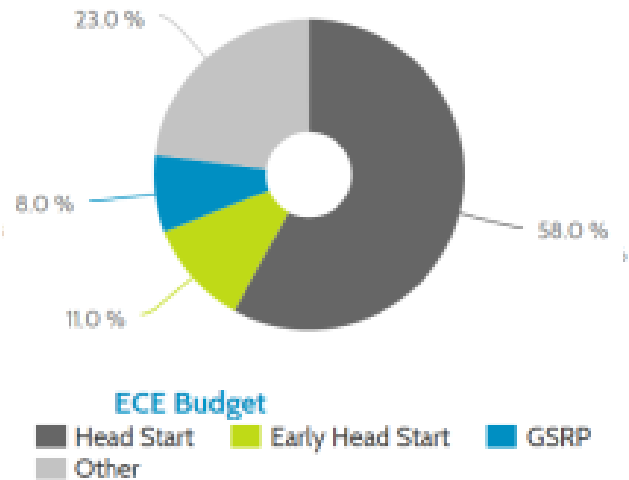
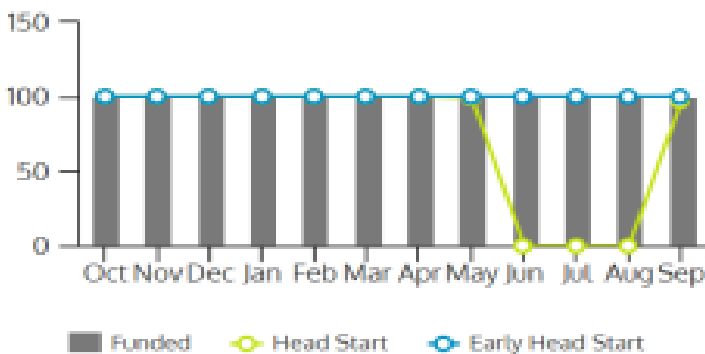
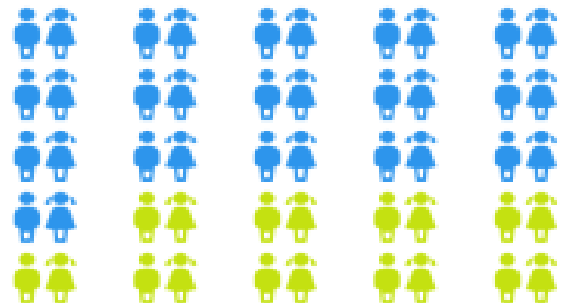


### Enrollment percent for 2016-17



### Eligibility

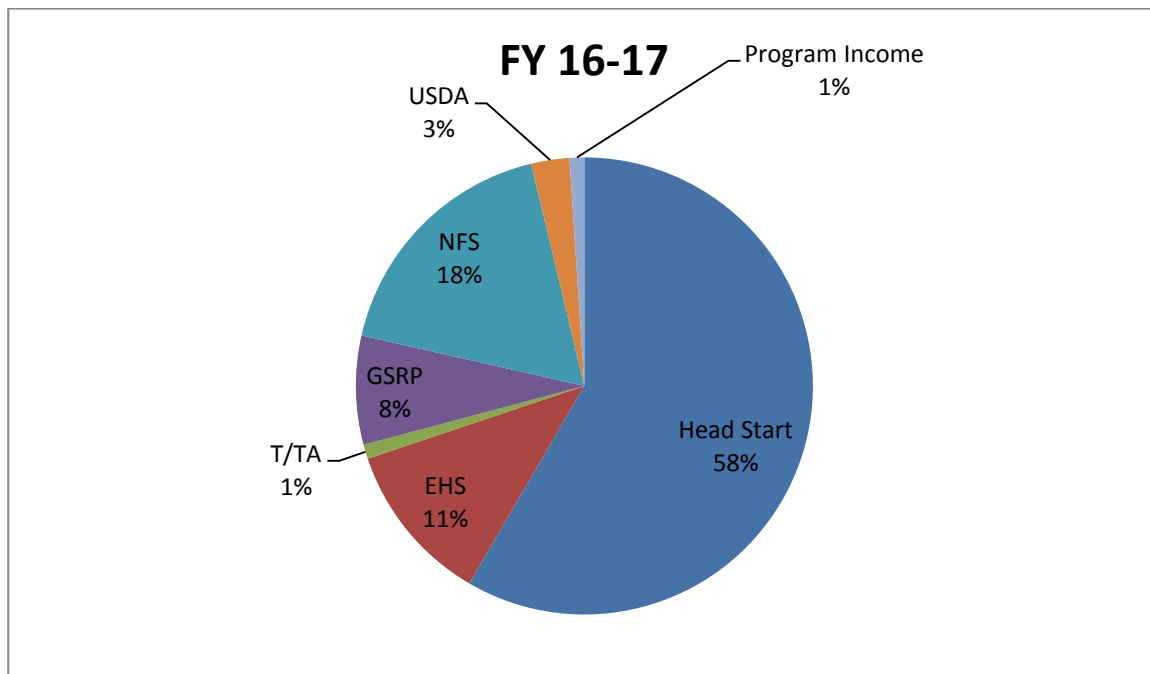
The majority of children served in 2016-17 were below 100% of the Federal Poverty Level. Additional eligibility factors were receiving public assistance, homelessness and foster care.



The Alger Marquette Community Action Board (d.b.a. Community Action Alger Marquette, or CAAM) Early Childhood Education component provides birth through age 5 services to pregnant women, children and their families through a combination of Early Head Start, Head Start, Great Start Readiness Program and contracted programs. These programs offer home-based or center-based comprehensive services to families in Alger and Marquette Counties.

**A. FUNDING**

The funding for the 2016-17 Fiscal Year came from a combination of federal grants, contracts and program revenue. The total federal grant for Head Start was \$2,201,883. Early Head Start funding was \$431,360. These amounts include a 1.0% COLA award. The Head Start program includes an award of \$115,788 to increase the duration of programming for four classrooms, beginning in September of 2017. Head Start and Early Head Start had a total of \$38,280 in Training and Technical Assistance (T/TA) funds. The Non-Federal Share (In-kind match) for Head Start and EHS was \$667,881, or 20% of the total federal funding. The contract with MARESA to provide the Great Start Readiness Program was \$290,000. The program received reimbursement in the amount of \$101,909 from the USDA for the food program. Program income in the amount of \$39,215 was received from various contracts. The graph below shows the percent of the funds for the year.



## Budget

The budget expenditures for the Federal grants were allocated to seven major Program Operations categories. The highest percentage of each budget went to the Salary and Benefits. The table below compares the budget from FY16-17 to the proposed FY17-18 budget.

Category	HS FY17-18	HS FY16-17	EHS FY17-18	EHS FY16-17
<b>Personnel</b>	\$1,358,820	\$1,182,977	\$236,147	\$227,493
<b>Fringe Benefits</b>	\$508,581	\$417,201	\$73,607	\$72,684
<b>Travel</b>	\$0	\$0	\$2,000	\$2,000
<b>Equipment</b>	\$0	\$10,840	\$0	\$0
<b>Supplies</b>	\$36,952	\$29,366	\$24,447	\$14,982
<b>Contractual</b>	\$198,444	\$219,881	\$35,254	\$45,823
<b>Other</b>	\$244,009	\$205,176	\$59,905	\$64,107
<b>TOTAL</b>	<b>\$2,346,806</b>	<b>\$2,065,441</b>	<b>\$431,360</b>	<b>\$427,089</b>

## B. REVIEW AND AUDIT RESULTS

### 1. Office of Head Start's Aligned Monitoring System

Under the OHS Aligned Monitoring System, CAAM was not scheduled to be reviewed in during the 2016-17 program year.

### 2. Financial Audit

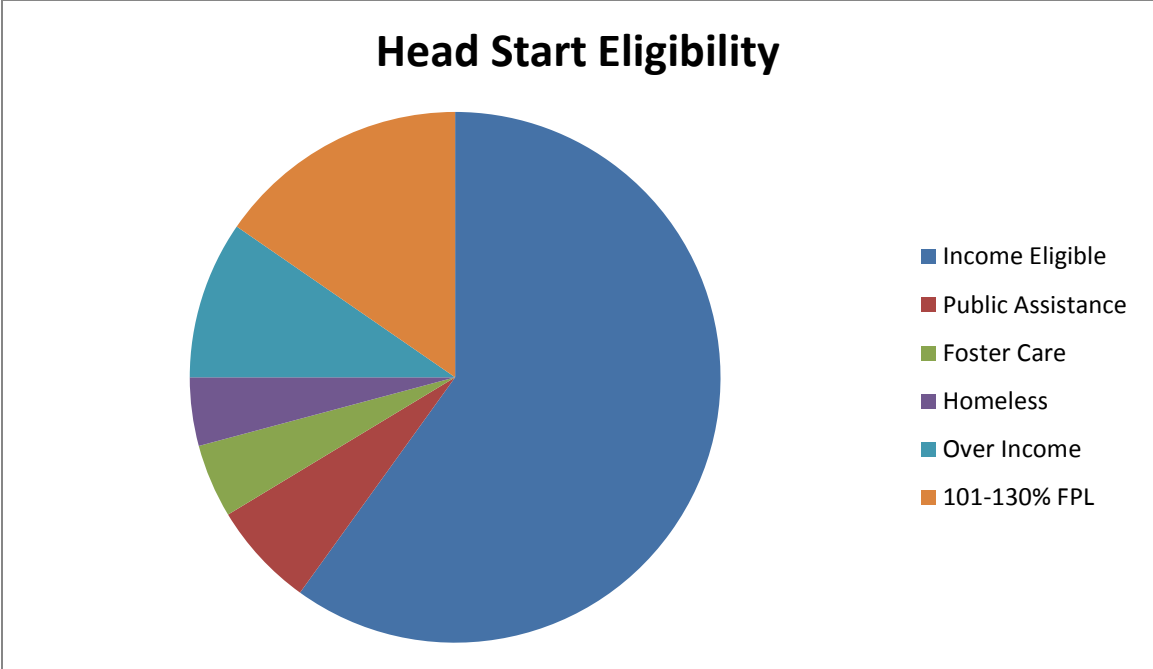
CAAM's audit for the fiscal year ended 9/30/16 was completed on April 10, 2017.

- On its general purpose financial statements, CAAM received an unqualified opinion.
- On its audit report on Federal programs, and compliance for major programs, CAAM received an unqualified opinion.
- No financial statement findings were reported.
- No federal award findings and questioned costs were reported.

## C. ENROLLMENT

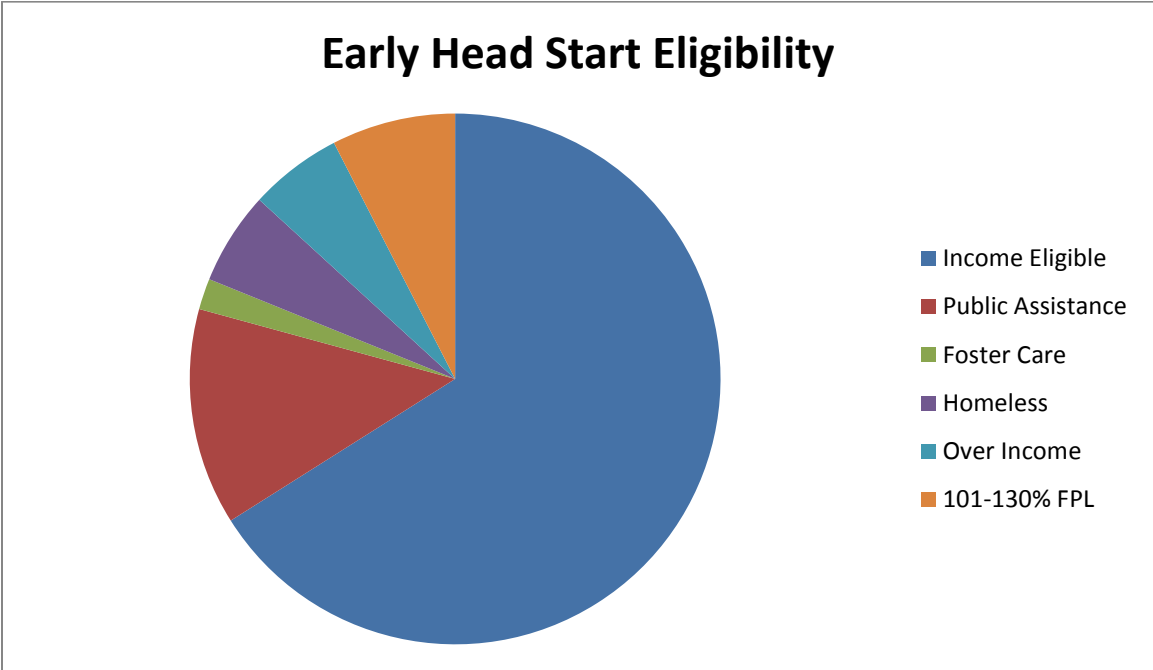
### 1. Head Start

In the 2016-17 program year, a total of 312 children and 288 families were served in Head Start. The breakdown of eligibility status is shown in the chart below.



2. Early Head Start

In the 2016-17 program year, a total of 53 children and 52 families were served in Early Head Start. The breakdown of eligibility status is shown in the chart below.



### 3. Average monthly enrollment

The following table represents the average monthly enrollment as a percentage of funded enrollment.

<b>Month</b>	<b>% of HS funded enrollment</b>	<b>% of EHS funded enrollment</b>
<b>October 2016</b>	100%	100%
<b>November 2016</b>	100%	100%
<b>December 2016</b>	100%	100%
<b>January 2017</b>	100%	100%
<b>February 2017</b>	100%	100%
<b>March 2017</b>	100%	100%
<b>April 2017</b>	100%	100%
<b>May 2017</b>	99%	100%
<b>June 2017</b>	Not operational	100%
<b>July 2017</b>	Not operational	100%
<b>August 2017</b>	Not operational	100%
<b>September 2017</b>	97%	100%

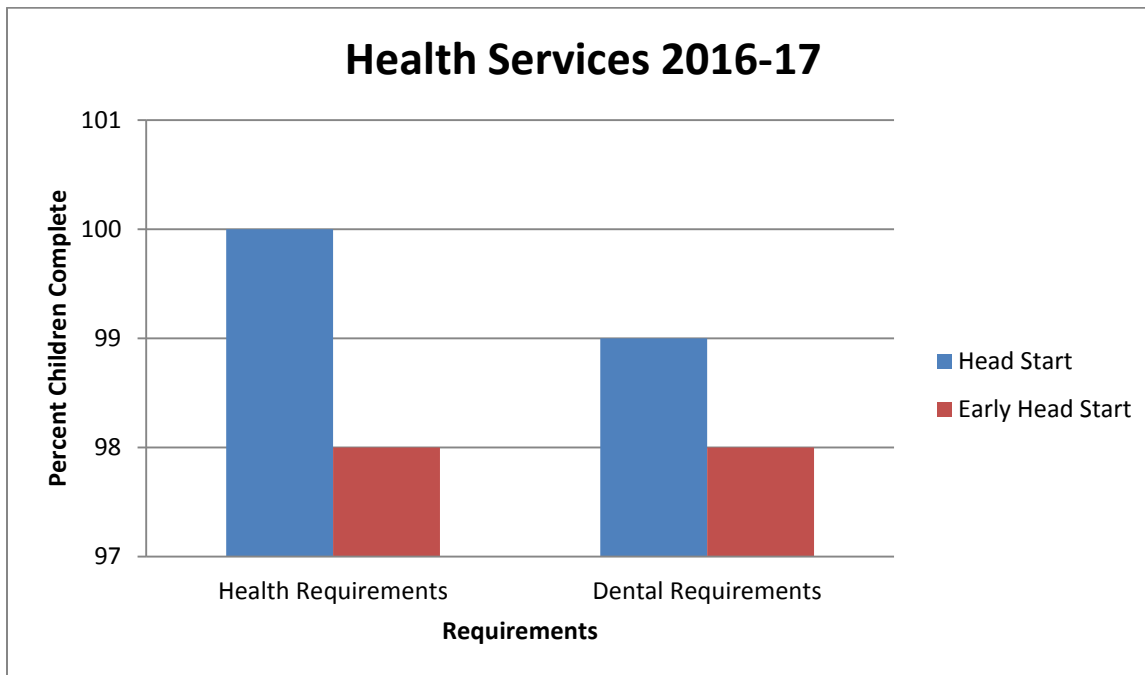
### 4. Enrollment by Center

The following table represents the enrollment by Center for the 2016-17 program year.

<b>Center</b>	<b>Location</b>	<b># Head Start enrolled</b>	<b># EHS enrolled (home based)</b>	<b>#GSRP enrolled (full day)</b>
<b>Aspen Ridge</b>	Ishpeming	16	N/A	N/A
<b>Brookton</b>	Marquette	31	11	14
<b>Greenwood</b>	Ishpeming	59	N/A	N/A
<b>Gwinn</b>	Gwinn	80	11	N/A
<b>Jacobetti</b>	Marquette	39	N/A	N/A
<b>Munising</b>	Munising	17	7	N/A
<b>Phelps Square</b>	Ishpeming	16 (HS/GSRP blend)	11	12
<b>Silver Creek</b>	Harvey	20	N/A	N/A
<b>Superior Central</b>	Eben Junction	6 (HS/GSRP blend)	N/A	3

## D. HEALTH SERVICES

During the 2016-17 program year, 100% of Head Start children were up-to-date on EPSTD requirements at the end of the year. This was an increase of seven percent over the previous year. For Early Head Start, 98% of children were up-to-date on EPSTD at the end of the year. This was an increase of five percent over the previous year. In Head Start, 99% of children received a dental exam. This is a ten percent increase over the previous year. In Early Head Start, 98% of children were up-to-date on EPSTD requirements for oral health care. This is a one percent decrease from the previous year.



## E. KINDERGARTEN PREPARATION EFFORTS

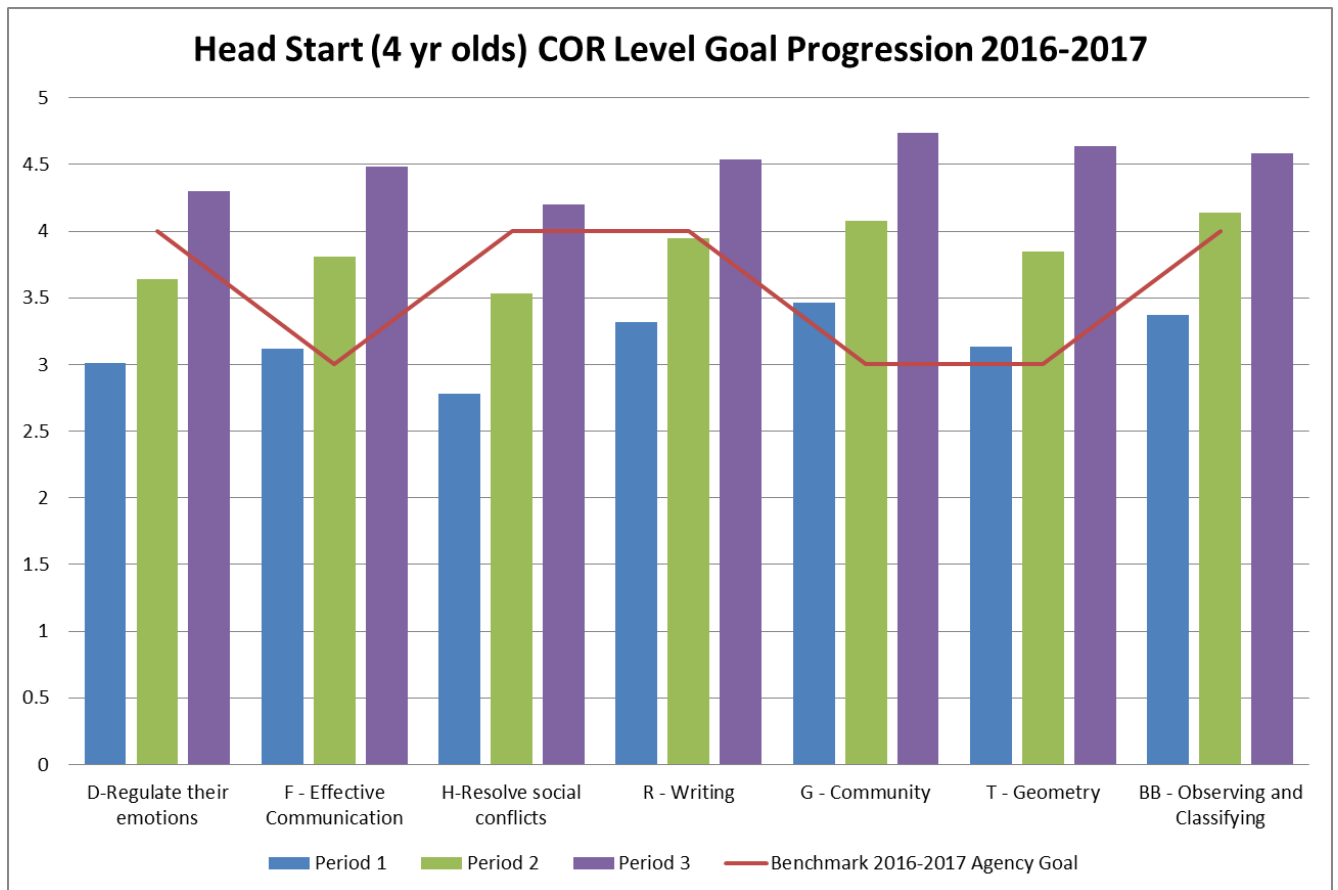
In the area of School Readiness, the goals were updated to reflect the new Head Start Early Learning Outcomes Framework-Ages Birth to Five (HSELOF). CAAM had the following Goals for the 2016-17 program year:

### School Readiness Goals

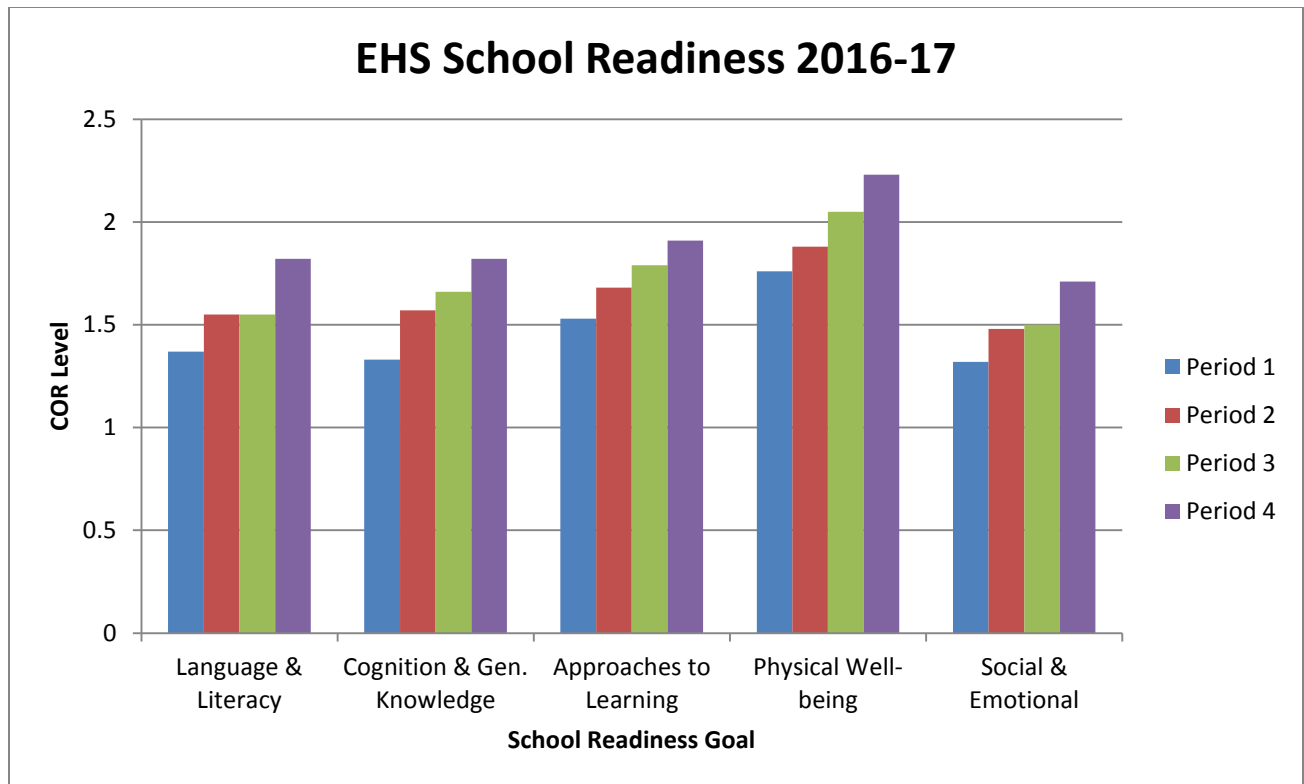
- I. **Physical Health and Development:** Children will develop control of large and small muscles for manipulation, exploration and independent self-care routines.
- II. **Cognition and General Knowledge:** Children will learn developmentally appropriate mathematic and scientific reasoning skills through active exploration of their environment with the support of familiar adults.

- III. **Approaches to Learning:** Children will learn to manage their actions, words and feelings with the support of familiar adults, scaffolding towards independence and developmentally appropriate self-regulation.
- IV. **Language and Literacy:** Children will demonstrate appropriate receptive and expressive language skills, scaffolding towards effective communication strategies.
- V. **Social Emotional Development:** Children will develop self-confidence and positive self-worth in order to manage emotions with the support of familiar adults, scaffolding towards independent problem solving skills in their social interactions with others.

School Readiness goal attainment is measured on the Child Observation Record (COR) assessment, by the average score attained. The progress for four-year olds transitioning out of the program is shown in the graph below. The COR level benchmark is based on the HSELOF indicators for 48-60 months.



School Readiness goal attainment at the end of the program year for Early Head Start children is shown in the graph below. The chart shows the average score for all age levels (0-3) by period.



## F. PARENT INVOLVEMENT ACTIVITIES

Parents are offered a variety of opportunities to become involved in the early childhood education program. Each classroom elected a representative to serve on the Policy Council. The members received an orientation in October and then the PC met monthly. Policy Council members followed the Performance Standards and Head Start Act duties including approval of the hiring and termination of employees, approval of the budget and grant application, and Selection policies. Two PC members were elected to represent CAAM at the Michigan Head Start Association Assembly Meetings. Parents are also included on the Health & Disabilities Advisory Committee, Self-Assessment Team and Attendance Task Force.

Parents are also encouraged to become involved with their child's education during the program. Teachers meet with parents on home visits to discuss individualized education goals. Parents are given information on how they can help reduce the achievement gap by working with their child, and Parents Are the Best Teacher's activities are sent home. Parents were encouraged to pick a regular time to come into the classroom and volunteer, or to be on the paid sub list.

Each Head Start center offered monthly parent activities. In addition, there were parent involvement opportunities open to all enrolled families across the agency, such as Fatherhood



Events and local trainings or conferences. The total number of families participating each month is shown in the chart below (Families can include multiple participants).

